**KINGSTONE & THRUXTON GROUP PARISH COUNCIL**

Minutes of a meeting held on Wednesday 1st February 2023

At 19.00 in Kingstone Village Hall

**Present:**

Cllr Colin Knight, Cllr Denise Lloyd, Cllr Keith Price, Cllr Colin Pugh (Chairman), Cllr Paul Richards, Cllr Lynne Thorne and Cllr Colin Warrillow

**In attendance:**

Lisa Lewis (Parish Clerk), PFO Paul Neate (Parish Footpath Officer), John Anderson (Webmaster), Steve Madison (Sports Association) and four members of the public.

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| Agenda Ref | Minutes |
| **1.** | Appointment of Chairman – Cllr Colin Pugh was proposed and there was a unanimous vote to elect him as chairman until May. The Declaration of Acceptance of Office of Chairman was duly signed by Cllr Pugh and the clerk. |
| **2.** | Co-option – Mr Neil Howard gave an introduction and there was a unanimous vote to co-opt him as a member of the council. The Declaration of Acceptance of Office was duly signed by Cllr Howard and the clerk. Cllr Howard to return the notification of registerable interests form to the monitoring officer within 28 days. Clerk to complete the online notification. |
| **3.** | **Apologies for absence** were noted from Cllr John Watkins. |
| **4.** | **To receive declarations of interest & written requests for dispensation** none recorded |
| **5.** | **Approval of minutes and sign** from parish council meeting held Wednesday 7th December 2022. It was **RESOLVED** to adopt the minutes as a true record, and they were signed by the chairman. |
| **6.**  **6.1** | **Members of the Public** The following points were noted and discussed:-   * Non-attendance of Police, Ward member and lengthsman * Amalgamation of parish council’s in Herefordshire * Details of emergency contact on defibrillator and Heartstart Training * Representative from Spectra provided information on a proposed planning application   **Correspondence Received:**   * Telephone conversation with Cllr Watkins, who advised that following the last meeting, although his footpaths were legal, he had recut the sheep’s cover and reminded other local farmers to ensure their footpaths were in order. * A local resident had concerns over whether a fence that has been erected adjacent to the KS25 at a property at Kingstone Grange had taken some of the KS25. The clerk passed the information to the Parish Footpath Officer to inspect (PFO). The PFO has advised that all looks in order and the fence appears to be in the correct location. Photographs sent to the clerk. * The Village Hall Committee have advised that Herefordshire Helpers are no longer operating and have ceased to trade, removing the freezers etc from the village hall. The clerk suggested that a donation policy and terms be drawn up for future use when considering providing donations. It was **RESOLVED** to draw up a policy for the next meeting. * Concerns raised from local residents over the cutting of a hedge on the Lagan Estate adjacent. The clerk has spoken with the contractors who confirm that the hedging has been removed at the request of highways dept in preparation for the cycle path – there will be no vehicular access. * An email received from Spectra Group with details of proposed planning application.   **UPDATES** – An email has been complied of the problems associated with Lagan Homes, which was sent to Herefordshire Council Planning for comment, they have since submitted to Lagan Homes.  **Planning – FOR INFORMATION ONLY**  **224035** – Stoney Court Poultry Ltd, Madley – non material amendment to planning permission 204445. Approved with conditions. |
| **7.**  **7.1**  **7.2**  **7.3**  **7.4**  **7.5**  **7.6** | **Verbal Reports**  **Local Policing Team** – not present.  **Ward Cllr** – apologies received.  **Lengthsman** – not present. Updates on actions to be carried out received from the lengthsman. It was **RESOLVED** that the costings for the 23/24 period are requested from the current lengthsman and that the lengthsman contract also be advertised. Clerk to action.  **Village Hall** **Committee** **reported:**   * The new kitchen kindly supplied by Pontrilas Sawmills has now been installed. * The Hall has been painted. * Currently looking to raise money to replace the windows and doors.   **Sports Association Reported:**   * 106 monies and the outdoor education fund * Fairfield High School support the field using it for rugby and football * No further updates on drainage * No further updates on footpath * They are obtaining quotes to refurbish equipment   **PFO Reported:**   * Due to pheasant shooting season some paths have not been walked, he will inspect in due course. * KS2 – woods cleared. Damaged plank has been reported on the app. * KS17 – New bridge installed. * KS28 – a sign has been re-positioned after falling down. * KS25 – in a terrible state. Suggested gravel be laid. It was **RESOLVED** to approach companies for quotes to tarmac and add to the next agenda. |
| **8.** | **Dirt Bike Track** – No updates |
| **9.** | **Jubilee Oak Seating**  - Whitfield Estate has been emailed. Update awaited. |
| **10.**  **10.1**  **10.2**  **10.3**  **10.4**  **10.5** | **Financial Reports**  The schedule of payments for January shown in appendix 1 was **APPROVED**.  **Banking** - Bank balances and reconciliation deferred to next meeting when Rialtas Accounting system will be up and running.  Donation request from Dore Community Transport considered. A donation of £500 was proposed and it was **RESOLVED** by a unanimous vote to proceed with a £500 donation. Clerk to action.  Donation of £279.89 towards village hall insurance was **AGREED** unanimously. Clerk to action.  Donation request from Kingstone Sports Association was considered. It was noted that maintenance costs alone are £2,000 per annum. A donation of £1,300 was proposed and it was **RESOLVED** by a majority vote to proceed. Clerk to action. |
| **11.** | **Planning** None to consider |
| **12.** | **Drainage** Cllr Pugh advised that an ecology report is to take place and he will continue to chase for updates. |
| **13.** | **Allotments** The Parish Council’s appointed solicitor has been chasing the transfer with Lagan Homes solicitors. Further information awaited. |
| **14.**  **14.1**  **14.2**  **14.3**  **14.4**  **14.5**  **14.6** | **Highways & Environment**  **Mowing** the quote from Doug Addis for the 2023 mowing season was considered and it was **RESOLVED** to **APPROVE** the initial work at £1,000 and seek further information on the number of cuts and responsibility at the Gooses Foot triangle before agreeing the quote for £350.  **Road Calming and 106 monies** Awaiting tender pack from Herefordshire Council which is expected by end of February 2023.  **SIDS** – no updates. Locations still to be approved. Forward email regarding this to Cllr Knight.  **Village Name Signs** – cost to have ‘Drive Carefully’ signs designed at £85.20 by BBLP considered and unanimously **AGREED** to proceed. Clerk to action.  **Village Gateways** – the Oxford gate was confirmed as the style required. Clerk to refer to BBLP for permission for gates and Cllr Knight to obtain quotations for the gates. Spectra volunteers to organise sponsorship of village gate areas. Clerk to organise a meeting or discussion in due course.  **KS25** – Already covered under item 7.6. |
| **15.** | **King’s Coronation Plans**   * Cllr Lloyd suggested a Treasure Hunt utilising the local art club for bespoke painted stones, dated to commemorate the occasion. Followed by tea and cake in the village hall, church and pub to involve the whole community. * A member of the public suggested a musical event and BBQ held on the sports field would be more appropriate in their opinion. * Suggestion that a separate committee be formed to organise an event. With a provisional date for a meeting on the 8th March 2023. * Agreed the above details would be discussed further at the parish council meeting on the 1st March. |
| **15.** | **Items for next agenda**   * Lengthsman * Potholes * Antisocial Behaviour * Tribute to late chairman |
| **15.** | **Date of next parish meeting noted as Wednesday 1st March 2023** |
| **16.** | **Meeting closed at 8:53pm** |

**SIGNED………………………………………………………… DATED…………………………….**

**Appendix 1**

**Table

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